

PRIORITY: To review, adjust and implement data management processes to increase teacher use of data in class-based decision - making. The success of this action plan will be evidenced by 100% achievement of the established success criteria.		BASELINE: There is an ever -increasing quantity and quality of data available to schools. An opportunity exists to reflect on how we can most effectively and efficiently use this data in order to improve the quality and timeliness of decision -making at the class level.			
TARGET/S (Aspects to be addressed)	SUCCESS CRITERIA (How we will know we've succeeded)	TASKS (Action to be taken)	TIMESCALE (When/how long will it take?)	STAFF INVOLVEMENT	RESOURCES (Human/material / include support required)
1. Complete a review of the nature and chronology of SEN data available to teaching staff	<ul style="list-style-type: none"> Attainment of T1 	1. To review the nature and chronology of SEN data available to teaching staff	Term 1	SLT/SENCO/AP Team	Time
2. To complete a review of the nature and chronology of attendance data available to teaching staff	<ul style="list-style-type: none"> Attainment of T2 	2.To review the nature and chronology of attendance data available to teaching staff	Term 1	SLT/AP Team	Time
3. To complete a review of the nature and chronology of pastoral data available to teaching staff	<ul style="list-style-type: none"> Attainment of T3 	3.To review the nature and chronology of pastoral data available to teaching staff	Term 1	Safeguarding Team	Time
4. To complete a review of the nature and chronology of performance data available to teaching staff	<ul style="list-style-type: none"> Attainment of T4 	4.To review the nature and chronology of performance data available to teaching staff	Term 1	SLT/AP Team	Time
5. To complete a review of the nature and chronology of external agency data available to teaching staff	<ul style="list-style-type: none"> Attainment of T5 	5. To review the nature and chronology of external agency data available to teaching staff	Term 1	SLT/SENCO/AP Team	Time

<p>6. To complete a review of the nature and chronology of coordinator monitoring data available to teaching staff</p> <p>7. To complete a consultation process with all teaching staff on the adjustments required to the nature and/or chronology of the SEN/attendance/pastoral/performance/monitoring data</p> <p>8. To implement staff development time to share and consult on the planned data utilisation improvements with teaching staff</p> <p>9. To devise and implement updated SEN data content and an implementation chronology</p> <p>10. To devise and implement updated attendance data content and implementation chronology</p> <p>11. To devise and implement updated pastoral data content and an implementation chronology</p>	<ul style="list-style-type: none"> • Attainment of T6 • Attainment of T7 • Attainment of T8 • Attainment of T9 • Attainment of T10 • Attainment of T11 	<p>6. To review the nature and chronology of coordinator monitoring data available to teaching staff</p> <p>7. To consult with all teaching staff on the adjustments required to the nature and/or chronology of the SEN/attendance/pastoral/performance/monitoring data</p> <p>8. Secure staff development time to share and consult on the planned data utilisation improvements with teaching staff</p> <p>9. Devise and implement updated SEN data content and implementation chronology</p> <p>10. Devise and implement updated attendance data content and implementation chronology</p> <p>11. Devise and implement updated pastoral data content and implementation chronology</p>	<p>Term 1</p> <p>Term 1</p> <p>Term 2</p> <p>Term 2</p> <p>Term 2</p> <p>Term 2</p>	<p>SLT/AP Team</p> <p>SLT</p> <p>Mrs Parke</p> <p>SLT/AP Team/SENCO</p> <p>SLT/AP Team</p> <p>Mrs Doherty/AP Team</p>	<p>Time</p> <p>Time</p>
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<p>12. To devise and implement updated performance data content and an implementation chronology</p> <p>13. To devise and implement updated external agency data content and an implementation chronology</p> <p>14. To devise and implement updated coordinator monitoring data content and an implementation chronology</p>	<ul style="list-style-type: none"> • Attainment of T12 • Attainment of T13 • Attainment of T14 	<p>12. Devise and implement updated performance data content and implementation chronology</p> <p>13. Devise and implement updated external agency data content and implementation chronology</p> <p>14. Devise and implement updated coordinator monitoring data content and implementation chronology</p>	<p>Term 3</p> <p>Term 3</p> <p>Term 3</p>	<p>SLT/AP Team</p> <p>SLT/AP Team</p> <p>SLT/AP Team</p>	<p>Time</p>
<p>MONITORING STRATEGIES (Who will lead/What form will it take?)</p>		<p>EVALUATION (How well did we do? - process/outcome)</p>			
<ul style="list-style-type: none"> • Half term monitoring of action plan progress by the SLT/AP team • Half term feedback to the teaching staff • Termly feedback to the Board of Governors • Adjustment feedback to the staff on a termly basis • Implementation consultation with teaching staff following data utilisation changes for each area 		<ul style="list-style-type: none"> • Evaluation of the plan by the SLT/AP team • End of plan evaluation from the end users (teachers) • Evaluation feedback to the classroom based staff • Evaluation report to the Board of Governors 			