

<p>PRIORITY: To continue to implement all aspects of the SEND Act NI 2016 at the school level by June 2023. In so doing, to ensure that all staff are upskilled in the new requirements and deliver these requirements consistently at the class level. The success of this action plan will be evidenced by 100% achievement of the established success criteria.</p>			<p>BASELINE: With the advent of the SEND Act NI 2016 and the required implementation of the Act in school this academic year, the opportunity again exists to continue to provide a whole school focus on this process. This action plan will provide such a focus.</p>		
<p>TARGET/S (Aspects to be addressed)</p>	<p>SUCCESS CRITERIA (How we will know we've succeeded)</p>	<p>TASKS (Action to be taken)</p>	<p>TIMESCALE (When/how long will it take?)</p>	<p>STAFF INVOLVEMENT</p>	<p>RESOURCE S (Human/material/ include support required)</p>
<p>1. Ensure that the SENCO/ LSC is trained in the new requirements of the role</p> <p>2. Ensure that all teaching staff have class specific training on the SEN needs within their class. This will include at least 2 specific SEN training sessions</p> <p>3. Ensure that the SENCO/LSC is fully trained on the requirements of the SEND Act NI 2016 and training is completed</p> <p>4. Update the new SEN Code of Practice register aligned to the Code of Practice stages for the Census 2022</p> <p>5. Create the required Individual Education Plans for each pupil on the new Code of Practice in line with the school's SEN policy</p>	<p>1. The upskilling of SENCO /LSC on the role is completed</p> <p>2. Staff training as per target.</p> <p>3. The upskilling of the SENCO/LSC on the requirements of the SEND Act NI 2016 is completed</p> <p>4. The continual update of the new SEN Code of Practice register aligned to the Code of Practice stages is maintained</p> <p>5. The creation of the required Individual Education Plans for each pupil on the new Code of Practice in line with the school's SEN policy are</p>	<p>1. Develop and implement the training programme for the SENCO /LSC to include training by EA staff</p> <p>2. Audit, organise and access EA training provision for teaching staff</p> <p>3. SENCO to participate in EA SENCO/LAC training once available</p> <p>4. Review all the pupils on the updated Code of Practice and compare against the June 2022 register to ensure correct alignment.</p> <p>5 and 6 Maintain the delivery of our Individual Education Plan (IEP) process until it is superseded by an agreed Personal Learning Plan (PLP) system. The IEP and PLP processes will involve the creation of termly plans.</p>	<p>1. November 2022</p> <p>2. June 2023</p> <p>3. March 2023</p> <p>4. October 2022</p> <p>5 & 6 When available</p>	<p>SENCO/LSC</p> <p>Teachers SENCO/LSC</p> <p>SENCO/LSC</p> <p>Whole staff/SENCO</p> <p>Whole staff/SENCO/LS C</p>	<p>Time/Courses</p> <p>Time/Courses</p> <p>Time/Courses</p> <p>PPA</p> <p>PPA</p>

<p>6. Implement the required Personal Learning Plans for each pupil on the new Code of Practice once they become available</p>	<p>completed</p> <p>6. The creation and implementation of the required Personal Learning Plans for each pupil on the new Code of Practice, once they become available, are completed</p>				<p>PPA</p>
<p>7. Review and refine all SEN processes and procedures to ensure that there is enhanced efficiency in our holistic SEN provision</p>	<p>7. All SEN processes and procedures are refined where possible so there is enhanced efficiency in our holistic SEN provision</p>	<p>7. Conduct a holistic review of all our SEN processes so as to identify and eradicate inefficiencies. Following review, implement adjustments so that efficiencies are maximised</p>	<p>7. June 2023</p>	<p>Principal/SEN team</p>	<p>Meetings</p>
<p>8. Deliver a minimum of two whole staff Inset sessions related to the SEND ACT and its implications for practice (PLPs)</p>	<p>8. Complete the delivery of two whole staff inset sessions focussed on the SEND Act and its implications for practice (PLPs)</p>	<p>8. Create and deliver a minimum of two whole staff training sessions that will enable all staff to deliver the full requirements of the PLPs required by the SEND ACT</p>	<p>8. June 2023</p>		<p>Management time/ Inset time for staff</p>
<p>9. Update the Holy Family specific SEN effective strategies book and circulate to all class - based staff</p>	<p>9. A Holy Family specific SEN effective strategies book will be updated and circulated to all class - based staff</p>	<p>9. Review and update of the Holy Family effective strategies booklet</p>	<p>9. June 2023</p>		<p>Release time/Inset time</p>
<p>10. Secure a holistic reduction in the percentage of our pupils on the SEN register compared to June 2022. This will be achieved by June 2023</p>	<p>10. There is a holistic reduction in the percentage of our pupils on the SEN register compared to June 2022. This will be achieved by June 2023</p>	<p>10. Via focusing SEN provision on delivering outcomes, reduce the percentage of pupils on the SEN Code of Practice register. This will be delivered by June 2023</p>	<p>10. June 2023</p>	<p>Teaching staff</p>	<p>Management time</p>
<p>11. Update the pupil annual report to ensure complete clarity and consistency between the annual report SEN element and the Code of Practice register</p>	<p>11. An updated pupil annual report has been created that secures total alignment between the annual report and the Code of Practice register</p>	<p>11. Review the requirements of the Code of Practice and ensure that the provision format on the revised annual report mirrors this</p>	<p>11. June 2023</p>	<p>Whole staff</p>	<p>Management Time</p>

12. Deliver whole staff Inset sessions related to ASD strategies	12. The delivery of a whole staff inset session focussed on ASD has been completed	12. The EESU teacher will deliver a whole staff training session that will enable all staff to support pupils with ASD within the mainstream school	12. June 2023	Whole staff	Inset time
13. Deliver whole staff Inset sessions related to Dyslexia strategies	13. The delivery of a whole staff inset session focussed on Dyslexia has been completed	13. The SENCO will deliver a whole staff training session that will enable all staff to support pupils with Dyslexia within the mainstream school	13. June 2023	Whole staff	Inset time
14. To make an application for the reverification of the BDA Dyslexic Friendly School Quality Mark.	14. BDA Dyslexic Friendly School Quality Mark reverification has been achieved	14. Gather digital evidence from 2020 to 2023, collate and uses to support BDA Dyslexic Friendly School Quality Mark application form.	14. June 2023	Whole staff	Management time
15. Devise a SEN information form for newcomers	15. Development of the SEN information form for newcomers has been secured	15. Research/ review of information required for staff for a newcomer	15. June 2023		

MONITORING STRATEGIES (Who will lead/What form will it take?)	EVALUATION (How well did we do? - process/outcome)
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| <ul style="list-style-type: none"> Review of prioritised targets at the end of each half term by the SENCO/LSC and SEN Action plan team Review of SEN code of practice percentage levels at a class level each half term by the SENCO/LSC Termly report to the SLT and the B.O.G of target and success criteria achievement by the SENCO/LSC. Half termly evaluation feedback to each year group to be provided by the SENCO/LSC. End of action plan report to staff/SLT and B.O.G by the SENCO/LSC. | <ul style="list-style-type: none"> Half termly evaluation and formal report by SENCO/LSC on target and success achievement at a class level to staff and SLT Termly evaluation report at a class level to the Board of Governors End of action plan evaluation report by the SENCO to the staff/SLT and B.O.G. |
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